

# MINUTES

## BOARD OF EDUCATION • ROOSEVELT, NEW YORK

ROOSEVELT UNION FREE SCHOOL DISTRICT • TOWN OF HEMPSTEAD • NASSAU COUNTY

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ACTION MEETING

ROOSEVELT HIGH SCHOOL

THURSDAY DECEMBER 16<sup>th</sup>, 2010

5:00 P.M. (Meeting convenes in Executive Session)

7:00 P.M. (Meeting reconvenes in Public Session)

*“The Relentless Pursuit of Excellence In All That We Do!”*

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The Regular Meeting of the Roosevelt Union Free School District Board of Education was held on Thursday December 16<sup>th</sup>, 2010, at Roosevelt Middle School, 335 E. Clinton Ave., Roosevelt, NY 11575.

### **I. CALL TO ORDER**

The Board of Education Meeting was called to order by Robert Summerville at 6:12 p.m.

### **II. DETERMINATION OF QUORUM**

*The following members of the Board were present:*

Robert Summerville, Acting Chair

Wilhelmina Funderburke

Kimberley McLean

James Milam, District Clerk

*The following members of the Board were absent:*

Bishop J. Raymond Mackey

Frank Scott

*The following school administrators were present:*

Robert-Wayne Harris, Superintendent of Schools

Gene Levenstien, Assistant Superintendent for Business and Operations

John Curcio, Ph.D., Assistant Superintendent for Human Resources and Professional Development

RG France, Assistant Superintendent for Educational Services

Marianna Steele, Ed.D., Assistant Superintendent for Curriculum and Instruction



**IX. SUPERINTENDENT'S REPORT**

- Dual Language Program Presentation.
- Roosevelt High School Public Service Announcement
- Roosevelt High School Student Recognitions
- Roosevelt High School's Designation as a Low Performing School

**X. TREASURER'S REPORT**

**BE IT RESOLVED**, that the Board of Education hereby approves the Treasurer's Report for the month of September, 2010.

**MOTION BY:** Wilhelmina Funderburke      **SECOND BY:** Kimberley McLean      **YEA:** 3

**NAY:** 0

**MOTION PASSED**

**ABSTAIN:** 0

**XI. QUESTIONS/COMMENTS FROM THE PUBLIC ON ITEMS FOR ACTION ONLY**

At this time, the public is given the opportunity to address the Board of Education on action items only. Please be mindful that all questions/comments must be directed to the Board of Education. Each speaker will be allowed to address the Board **once**, for a maximum of **three (3) minutes**.

**RESOLUTIONS****A. ORGANIZATIONAL ITEMS****B. CURRICULUM AND INSTRUCTION****1. FEDERAL & STATE FUNDED GRANT AWARDS**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the following 2010-2011 Federal & State Grant Award:

GRANT NAME	STATUS	AMOUNT	FISCAL YEAR
Title I NCLB Part A and D	Non-Competitive	\$796,841.00	9/1/2010-8/31/2011
	<b>Total</b>	<b>\$796,841.00</b>	

**MOTION BY:** Kimberley McLean      **SECOND BY:** Wilhelmina Funderburke      **YEA:** 3  
**NAY:** 0  
**MOTION PASSED**      **ABSTAIN:** 0

**C. EDUCATIONAL SERVICES****D. BUSINESS****1. CLAIMS AUDITOR REPORT**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the Claims Auditor Report for the month of November, 2010.

**MOTION BY:** Wilhelmina Funderburke      **SECOND BY:** Kimberley McLean      **YEA:** 3  
**NAY:** 0  
**MOTION PASSED**      **ABSTAIN:** 0

**2. WARRANTS**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the warrants for the month of October, 2010 as approved by the Claims Auditor.

FUND NAME	FUND	OCTOBER
Federal/State Grants	Fund F	\$ 351,430.52
General Fund	Fund A	\$2,135,578.88
Cafeteria	Fund C	\$ 112,536.51
Capital Projects	Fund H	\$1,125,344.17
Trust and Agency	Fund T & A	\$ 565,475.96
Debt Service	Fund V	No Payment Made
Academic Improvement Grant	Fund AIG	\$ 37,894.39

**MOTION BY:** Kimberley McLean      **SECOND BY:** Robert Summerville      **YEA:** 3  
**NAY:** 0  
**MOTION PASSED**      **ABSTAIN:** 0

**3. BUDGET TRANSFERS**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following budget transfers:

From Account #	To Account #	Amount	Payee and/or Purpose
A2110. 120-02-AIG2	A2110. 130-07-AIG2	\$ 475,000.00	To reflect current location of staff
A2110. 120-05-AIG2	A2110. 130-07-AIG2	\$ 305,000.00	To reflect current location of staff
A2110. 123-02-AIG2	A2110. 130-07-AIG2	\$ 75,000.00	To reflect current location of staff
A2110. 123-04-AIG2	A2110. 130-07-AIG2	\$ 65,000.00	To reflect current location of staff
A2110. 130-08-0000	A2110. 130-07-AIG2	\$ 280,000.00	To reflect current location of staff
A2020. 153-08-0000	A2110. 162-02-0000	\$ 30,000.00	To reflect current location of staff
A2250-120-05-AIG2	A2250. 120-04-AIG2	\$ 15,000.00	To reflect current location of staff
	<b>TOTAL</b>	<b>\$1,245,000.00</b>	

**MOTION BY:** Kimberley McLean      **SECOND BY:** Wilhelmina Funderburke      **YEA:** 3  
**NAY:** 0  
**MOTION PASSED**      **ABSTAIN:** 0

**4. AIG REQUESTS FOR APPROVALS AND TRANSFERS**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education approves the following AIG requests and the transfer of AIG funds from **A2999-999-99-0AIG** to the following budget codes:

Budget Code	Item Description	Vendor Name	Budget
A2630. 220-00-0AIG	MS-HP Compaq/HP USB Mouse	HP Education Sales	\$51,588.00
A2110. 200-00-0AIG	MS-NOAA Weather Radio and Crank	Grainger	\$ 1,619.00
A2110. 520-09-0AIG	DO-Grab and Go Duffel	Crisis Management Institute	\$ 750.00
A2110. 480-00-0AIG	CT-Math Textbooks	Houghton Mifflin Harcourt	\$ 8,615.42
A2855. 500-00-0AIG	HS-Hi-Impact Body & Easy on/off switch and First Aid kit	School Nurse	\$ 1,581.50
A2110. 520-09-0AIG	CT, WR, UB-Califone Headphones	School Specialty	\$ 747.33
A2110. 520-09-0AIG	MS-X-large Mesh Safety Vest	Grainger	\$ 904.40
		<b>TOTAL</b>	<b>\$65,805.65</b>

**MOTION BY:** Wilhelmina Funderburke

**SECOND BY:** Robert Summerville

**YEA:** 3

**NAY:** 0

**MOTION PASSED**

**ABSTAIN:** 0

**E. HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT****SCHEDULE A**  
**Certified Staff Resolutions****1. CERTIFIED STAFF APPOINTMENT:**

All appointments are subject to and conditioned upon approval from the New York State Education Department after fingerprints and background checks have been completed. In the event the State Education Department does not clear the following individuals for employment, the appointment will be terminated immediately.

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following certified staff appointments:

**i. Hawkins, Carl**

Appointment:	Probationary
Tenure Area:	Elementary Education
Certification:	Childhood Education 1-6
Effective:	December 17, 2010
Tenure Date:	December 17, 2013
Location:	Ulysses Byas ES
Replaces:	New Collaborative Class
Level:	MA/Step 1
Salary:	\$58,848 (pro-rated)

**Appropriation in budget code: A2110-123-04-AIG2**

**MOTION BY:** Wilhelmina Funderburke      **SECOND BY:** Kimberley McLean      **YEA:** 3  
**NAY:** 0  
**MOTION PASSED**      **ABSTAIN:** 0

***\*\* At 9:00pm the Board of Education made the following motion to rescind an item from the September 16<sup>th</sup>, 2010 Board of Education Meeting Agenda\*\****

**MOTION TO RESCIND**

- a. BE IT RESOLVED**, the Board of Education hereby rescinds Schedule C item 1a-xiv on the September 16<sup>th</sup>, 2010 Board of Education Meeting Supplemental Agenda, which appointed **Mahyar Nikpour** as the Engineering Club advisor.

**MOTION BY:** Kimberley McLean      **SECOND BY:** Robert Summerville      **YEA:** 3  
**NAY:** 0  
**MOTION PASSED**      **ABSTAIN:** 0

**2. CERTIFIED STAFF STIPEND/EXTRA DUTY APPOINTMENTS:**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following certified teacher appointments for the 2010-2011 **Robotics Team**:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
i. <b>Nikpour, Mayhar</b>	Head Coach	\$7,229
ii. <b>Bhatnager, Abha</b>	Assistant Coach	\$5,707
iii. <b>Rasmussen, Karl</b>	Assistant Coach	\$5,707
	Total	\$18,643

**Appropriation in budget code: A2855-158-08-0000**

**MOTION BY:** Wilhelmina Funderburke      **SECOND BY:** Kimberley McLean      **YEA:** 3

**NAY:** 0

**MOTION PASSED**

**ABSTAIN:** 0

- b. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following certified administrators to supervise **Saturday School Detention**. Saturday School Detention will function four hours on selected Saturdays, effective December 18, 2010 – May 2011. (Ms. Patton and Mr. Finch will share this position). **Total expense (for all staff) to the District shall not exceed \$2,200.00.**

<u>Name</u>	<u>Position</u>	<u>Rate</u>
i. <b>Patton, Treva</b>	Administrator	\$50.00
ii. <b>Finch, John</b>	Administrator	\$50.00

**Appropriation in budget code: A2110-130-08-0000**

**MOTION BY:** Kimberley McLean      **SECOND BY:** Wilhelmina Funderburke      **YEA:** 3

**NAY:** 0

**MOTION PASSED**

**ABSTAIN:** 0

***HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT******CERTIFIED STAFF STIPEND/EXTRA DUTY APPOINTMENTS (continued)***

- c. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the appointment of the following certified individuals to serve as a **Homebound Instruction Teacher** on an as needed basis during the 2010-2011 school year. The compensation paid when this service is rendered is the RTA contractual rate of **\$38.05/hour. Total expense (for all staff) to the District shall not exceed \$7,000.00.**

<u>Name</u>	<u>Name</u>
i. Antoine, Maria	ix. Mc Glashan, Alexandra
ii. Belcher-Finch, Shelia	x. Mott, Vivian
iii. Camen, Mia	xi. Rose, Charlotte
iv. Emmanuel, Joi	xii. Seymore-Jackson, Simone
v. Ford, Krystal	xiii. Smith, Jamel
vi. Goodwin, Diane	xiv. Stubbs, Gloria
vii. Imbriano, Marie	xv. Swanson, Regina
viii. Locastro-Rivera, Nicole	xvi. Watson, Betsy

**Appropriation in budget code: A2250-170-09-0000**

**MOTION BY:** Wilhelmina Funderburke    **SECOND BY:** Kimberley McLean    **YEA:** 3  
**NAY:** 0  
**MOTION PASSED**    **ABSTAIN:** 0

**1. CERTIFIED STAFF SALARY ADJUSTMENT:**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves a salary adjustment for the following certified teacher:

**i. Maslin, Eric**

Position: Special Education Teacher  
 Location: Roosevelt Middle School  
 Effective: September 1, 2010  
 From: MA/Step 11: \$80,380  
 To: MA+30/Step 11: \$84,365

**Appropriation in budget code: A2110-130-07-AIG2**

**MOTION BY:** Robert Summerville    **SECOND BY:** Kimberley McLean    **YEA:** 3  
**NAY:** 0  
**MOTION PASSED**    **ABSTAIN:** 0

**SCHEDULE B**  
**Classified Staff Resolutions**

**1. CLASSIFIED STAFF APPOINTMENT:**

All appointments are subject to and conditioned upon approval from the New York State Education Department after fingerprints and background checks have been completed. In the event the State Education Department does not clear the following individual for employment, the appointment will be terminated immediately. Civil Service appointments are made in compliance with applicable rules and regulations of the Nassau County Civil Service Commission.

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following classified staff appointment:

**i. Feiner, Sandra**

Appointment:	Probationary
Position:	Account Clerk
Effective:	January 3, 2011
Probationary Period ends:	July 2, 2011
Location:	Business Office
Reason:	Budgeted Vacancy
Level:	Step 4
Salary:	\$40,867 (pro-rated)

**Appropriation in budget code: 50% A1310-160-09-0000**  
**50% C2860-160-00**

**MOTION BY:** Kimberley McLean    **SECOND BY:** Wilhelmina Funderburke    **YEA:** 3  
**NAY:** 0  
**MOTION PASSED**    **ABSTAIN:** 0

**SCHEDULE C**  
**Extra Duty Stipends for All Staff Resolutions**  
**No Schedule C Actions Submitted for December 16, 2010**  
**Board of Education Meeting**

**SCHEDULE D**  
**Certified Staff Tenure Recommendations**

**1. CERTIFIED STAFF TENURE RECOMMENDATION:**

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves granting tenure to the following certified staff member:

**i. Kendrick, Tameka**

Tenure Area:	Teaching Assistant
Status:	Teaching Assistant
Location:	Centennial ES
Certification:	Teaching Assistant Level 1
	Feb 1, 2008 – Jan 31, 2011
Tenure:	February 3, 2011

**MOTION TO TABLE:**

Wilhelmina Funderburke

**SECOND BY:** Kimberley McLean

**YEA:** 3

**NAY:** 0

**MOTION PASSED** (*tabled*)

**ABSTAIN:** 0

**SCHEDULE E**  
**Substitute Teacher Recommendations**

All appointments are subject to and conditioned upon approval from the New York State Education Department after fingerprints and background checks have been completed. In the event the State Education Department does not clear any of the following individuals for employment, the appointment will be terminated immediately.

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following certified individuals for Substitute Teacher. Certified individuals are paid \$110 per diem.

**i. Sabio, Lorraine**

**ii. Pierre, Karl**

**iii. Takacs, Danielle**

**iv. D'Ambrosio, Salvatore**

**v. Anello, Diana**

**Appropriation in budget code A2110-140-00-0000**

**MOTION BY:** Kimberley McLean

**SECOND BY:** Wilhelmina Funderburke

**YEA:** 3

**NAY:** 0

**MOTION PASSED**

**ABSTAIN:** 0

**SCHEDULE F****Adult / Continuing Education Resolutions****EPE (Employee Preparation Education)/WIA (Workforce Investment Area)****Program Resolutions****No Schedule F Actions Submitted for December 16, 2010****Board of Education Meeting****SCHEDULE G****Administrative Internships, Student Teachers, Student Observers,****Tutors/Federal Work Study Program Students**

Administrative Internship Candidates, Student Teachers, Student Observers, Tutors/Federal Work Study Program Students and Social Services Interns who will be completing their Field Placement assignments at Roosevelt UFSD are listed for information purposes only. All assignments function with no expense to the District and are subject to change at the discretion of the District.

Roosevelt staff members requesting to complete their field placement assignment at Roosevelt UFSD must demonstrate to the District that their field placement assignment does not coincide with their work day schedule.

**1. FIELD PLACEMENT ASSIGNMENTS:**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following **Student Teachers** to complete their field placement assignment at Roosevelt UFSD. The following individuals are not employees of Roosevelt UFSD:

<u>Name</u>	<u>Attending School</u>	<u>Assigned School</u>
i. Demerest, Matthew	SUNY/New Paltz	Washington Rose Elementary
ii. Teller, Marissa	SUNY/New Paltz	Washington Rose Elementary
iii. Lohman, Brenna	SUNY/New Paltz	Roosevelt Middle School
iv. Bermudez, Isabel	Touro College	Centennial Elementary

**MOTION BY:** Kimberley McLean      **SECOND BY:** Wilhelmina Funderburke      **YEA:** 3

**NAY:** 0

**MOTION PASSED**

**ABSTAIN:** 0

**SCHEDULE H****Official Name Change for All Staff****No Schedule H Actions Submitted for December 16, 2010****Board of Education Meeting**

**SUPPLEMENTAL AGENDA 1  
BOARD OF EDUCATION MEETING  
DECEMBER 16<sup>th</sup>, 2010**

***\*\*The Board of Education block voted Supplemental Agenda's 1 through 3 together\*\****

**A. CURRICULUM & INSTRUCTION**

**1. FEDERAL & STATE FUNDED GRANT AWARDS**

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the following 2010-2011 Federal & State Grant Award.

GRANT NAME	STATUS	AMOUNT	FISCAL YEAR
McKinney Vento Subgrant	Non-Competitive	\$28,644.00	7/1/2010-12/31/2010
Title III Limited English Proficient (LEP)	Non-Competitive	\$86,261.00	9/1/2010-8/31/2011
	<b>Total</b>	\$114,905.00	

**MOTION BY:** Kimberley McLean      **SECOND BY:** Wilhelmina Funderburke      **YEA:** 3  
**NAY:** 0  
**MOTION PASSED (bv)**      **ABSTAIN:** 0

**SUPPLEMENTAL AGENDA 2  
BOARD OF EDUCATION MEETING  
DECEMBER 16, 2010**

**A. HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENTAL**

**SUPPLEMENTAL SCHEDULE A  
Certified Staff Resolutions**

**1. CERTIFIED STAFF MEMBER SETTLEMENT AGREEMENT:**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby authorizes the settlement of pending Section 3020-a disciplinary charges with regard to **Employee #989**, and hereby authorizes the Robert Summerville, acting chair, to execute a Settlement Agreement and Release, as more fully discussed in executive session.

**MOTION BY:** Kimberley McLean      **SECOND BY:** Wilhelmina Funderburke      **YEA:** 3  
**NAY:** 0  
**MOTION PASSED (bv)**      **ABSTAIN:** 0

**2. CERTIFIED STAFF RESIGNATION:**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following certified staff member's resignation:

**i. Malloy-Green, Valori**

Position:	Elementary Education Teacher
Location:	Centennial Avenue Elementary School
Effective:	June 30, 2011
Reason:	Retirement

**MOTION BY:** Kimberley McLean      **SECOND BY:** Wilhelmina Funderburke      **YEA:** 3  
**NAY:** 0  
**MOTION PASSED (bv)**      **ABSTAIN:** 0

**SUPPLEMENTAL AGENDA 3  
BOARD OF EDUCATION MEETING  
DECEMBER 16, 2010**

**A. HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT**

**1. CERTIFIED STAFF SUSPENSION**

- a. WHEREAS** the Superintendent of Schools has preferred charges against employee number 2660, pursuant to Section 3020-a of the New York State Education Law; and

**WHEREAS**, the Board of Education has determined, by a vote of a majority of all the members of the Board, that probable cause exists for the charges preferred against said employee by the Superintendent of Schools;

**BE IT RESOLVED**, that the employee number 2660 is hereby suspended with pay pending a hearing on the charges and the final determination thereof.

**MOTION BY:** Kimberley McLean      **SECOND BY:** Wilhelmina Funderburke      **YEA:** 3  
**NAY:** 0  
**MOTION PASSED** (*bv*)      **ABSTAIN:** 0

**MOTION TO CONVENE IN EXECUTIVE SESSION**

The Board of Education convened in Executive Session at 9:10 p.m. for matters of personnel.

**MOTION BY:** Wilhelmina Funderburke      **SECOND BY:** Kimberley McLean      **YEA:** 3  
**NAY:** 0  
**MOTION PASSED**      **ABSTAIN:** 0

**MOTION TO RECONVENE IN REGULAR SESSION**

The Board of Education reconvened in Regular Session at 9:36 P.M.

**MOTION BY:** Wilhelmina Funderburke      **SECOND BY:** Kimberley McLean      **YEA:** 3  
**NAY:** 0  
**MOTION PASSED**      **ABSTAIN:** 0

**MOTION TO UNTABLE** Schedule D item 1a on December 16<sup>th</sup>, 2010 Main Agenda

**MOTION BY:** Wilhelmina Funderburke    **SECOND BY:** Kimberley McLean    **YEA:** 3  
**NAY:** 0  
**MOTION PASSED**    **ABSTAIN:** 0

**MOTION TO APPROVE** Schedule D item 1a on December 16<sup>th</sup>, 2010 Main Agenda

**SCHEDULE D**  
**Certified Staff Tenure Recommendations**

**1. CERTIFIED STAFF TENURE RECOMMENDATION**

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves granting tenure to the following certified staff member:

**i. Kendrick, Tameka**

Tenure Area:	Teaching Assistant
Status:	Teaching Assistant
Location:	Centennial ES
Certification:	Teaching Assistant Level 1 Feb 1, 2008 – Jan 31, 2011
Tenure:	February 3, 2011

**MOTION BY:** Kimberley McLean    **SECOND BY:** Wilhelmina Funderburke    **YEA:** 3  
**NAY:** 0  
**MOTION PASSED**    **ABSTAIN:** 0

**SUPPLEMENTAL AGENDA 4  
BOARD OF EDUCATION MEETING  
DECEMBER 16, 2010**

**A. ORGANIZATIONAL ITEMS**

**1. BACKUP SIGNATORY APPOINTMENT**

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints Gene Levenstien as **Back-Up Signatory** for the 2010-2011 school year to do wire transfers and sign checks in the absence of the Treasurer.

**MOTION BY:** Kimberley McLean      **SECOND BY:** Wilhelmina Funderburke      **YEA:** 3  
**NAY:** 0  
**MOTION PASSED**      **ABSTAIN:** 0

**MOTION TO ADJOURN** ~ Acting Board Chairman Robert Summerville called for adjournment at 9:35pm.

**BY:** Wilhelmina Funderburke      **SECOND BY:** Kimberley McLean      **YEA:** 4  
**NAY:** 0  
**MOTION PASSED**      **ABSTAIN:** 0

**Prepared By**  
**James Milam, *District Clerk***